

## 2 Example Plans for Consulting Days

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### EXAMPLE ONE

- 8:30am** Meeting with Professional Learning Team to discuss professional reading.
- 9:00am** Meet with the P-2 staff to discuss demonstration session set for 9:20am.
- 9:20am** Begin demonstration session of one hour writing block in a P-2 class including modelled writing, quiet writing with conferencing and share time.
- 10:20am** Debriefing session with P-2 staff. Questions, observations and implications for their own practice are discussed. Times set for individual planning meetings next visit.
- 11:00am** Recess with all staff - time for informal talks, questions, setting times etc.
- 11:30am** Meet with 5/6 staff plus 2 specialists to discuss demonstration session set for 11:50am.
- 11:50am** Begin demonstration session of one hour writing block in a 5/6 class including modelled writing, quiet writing with conferencing and share time.
- 12:50pm** Debriefing session with same staff. Questions, observations and implications for their own practice are discussed. Times set for individual planning meetings next visit.
- 1:30pm** Lunch with all staff - time for informal talks, questions, setting times etc.
- 2:00pm** Individual or team planning session as set during previous visit.
- 2:30pm** Classroom visits to three 3/4 classes for class share times and celebration of progress.
- 3:15pm** Set up for staff professional development session. Meet briefly with Principal and Assistant Principal.
- 3:45pm** Workshop - Modelled Writing - Editing
- 4:45pm** Home

## EXAMPLE TWO

- 8:30am** Meeting with school leaders to discuss progress made so far and to confirm focus for the evaluative 'Walk Through' of the school.
- 9:05am** Begin 'Walk Through' in focus area.
- 10:00am** Meeting again to share findings, set new short term goals and prepare report to staff at staff meeting today.
- 11:00am** Recess with all staff - time for informal talks, questions, setting times etc.
- 11:30am** Classroom observation and teacher coaching session. Teacher takes session, with my assistance, as planned together previously. Modelled Writing - 2 X 5/6 classes - 30 mins each.
- 12:30pm** Begin meeting with individual staff members - 30 mins each for planning and evaluating progress. Two staff seen during this time (preferably the two 5/6 teachers I just worked with).
- 1:30pm** Lunch with all staff - time for informal talks, questions, setting times etc.
- 2:00pm** Continue meeting with individual staff members - 30 mins each for planning and evaluating progress. Three staff seen during this time.
- 3:30pm** Set up for staff meeting.
- 3:45pm** Staff meeting. 'Walk Through' findings report and new short term goals. Celebrate successes.
- 4:45pm** Home